



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

## **TECHNOLOGY AREA**

### **“Enzo Ferrari” Department of Engineering**

Call for Applications for the International Inter-University Master’s  
Degree Programme in

## **ADVANCED AUTOMOTIVE ENGINEERING**

(Class LM-33)

### **MUNER - Motorvehicle University of Emilia Romagna**

in collaboration with the Universities of Bologna, Ferrara, and  
Parma

partner companies:

**Automobili Lamborghini spa, Dallara Automobili spa, Ducati  
Motor Holding spa, Ferrari spa, Haas F1 Team, HPE COXA srl,  
Marelli spa, Maserati spa, Pagani Automobili spa, Scuderia  
Alpha Tauri spa**

and

**ART spa, AVL Italia srl, CNH Industrial spa, Danisi  
Engineering srl, Pirelli Tyre spa, Robert Bosch spa,  
STmicroelectronics srl**

**RESERVED TO ITALIAN, EUROPEAN AND NON-EUROPEAN STUDENTS  
WHO ARE LEGALLY RESIDING IN ITALY**

## **Academic Year 2023/2024**

The programme will be held entirely in English

# 1. SUBJECT

At the University of Modena and Reggio Emilia, from 29/05/2023 to 25/07/2023 candidates can submit their online applications for the admission to the Master's Degree Programme in Advanced Automotive Engineering. The programme includes six courses and there are **102 places** available reserved to Italian, European and non-European students who are legally residing in Italy. These places are divided as follows:

- Advanced Motorcycle Engineering: **14 places**
- Advanced Powertrain- Bologna: **17 places**
- Advanced Powertrain- Modena: **17 places**
- Advanced Sportscar Manufacturing: **14 places**
- High Performance Car Design: **17 places**
- Racing Car Design: **23 places**

Courses are held at the Universities of Bologna (BO), Modena and Reggio Emilia (MO), and Parma (PR) as shown in the figure below (Figure 1):

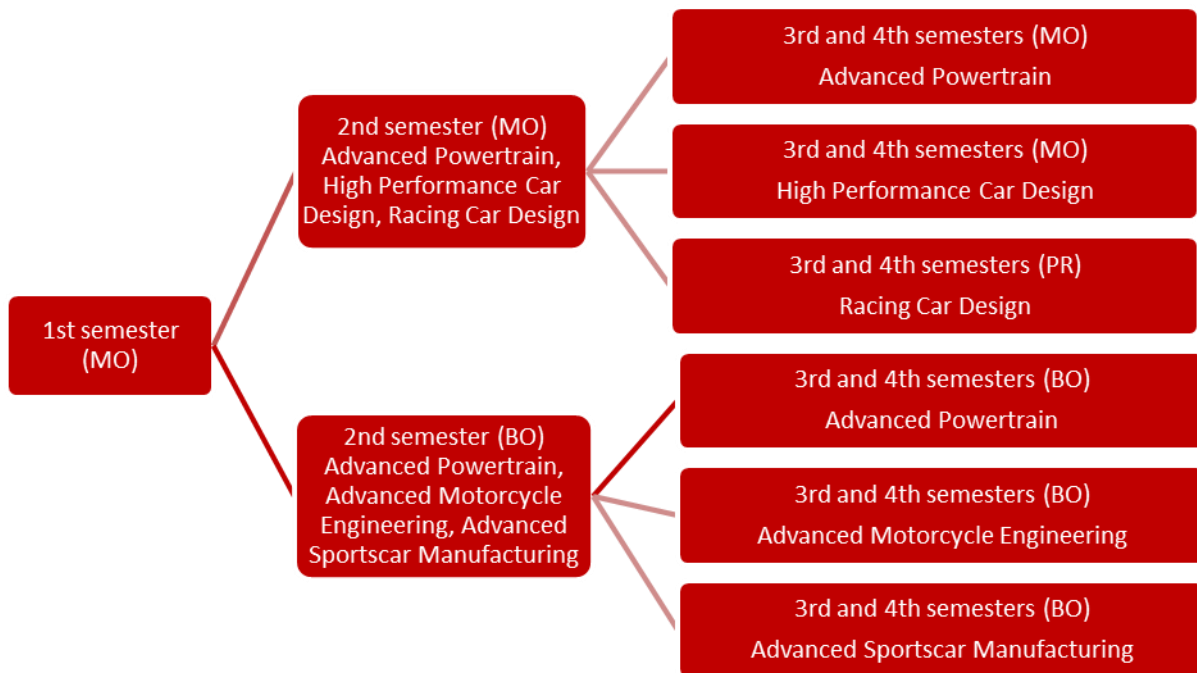


Figure 1: course breakdown at the Universities of Bologna (BO), Modena and Reggio Emilia (MO), and Parma (PR).

**Any places reserved to non-European/international students requiring an entry visa for Italy, that are left vacant, will be made available to Italian, European and non-European/international applicants who are legally residing in Italy, compatibly with the deadlines set by the call for applications for admission to the Master's Degree in Advanced Automotive Engineering reserved to Italian, EU and foreign students regularly residing.**

"In order to guarantee the right to study at the greatest extent possible and in compliance with the procedures outlined in the call for applications, in case of remaining vacant places at the expiry of applications submission deadlines set for 25/07/2023, the University reserves the right to issue a second call for application.

In this case a notice will be published at the link:

<https://www.unimore.it/bandi/StuLau-Avvisi.html> containing the number of remaining places and the indications for submitting applications for admission following a new procedure".

The director of the Master's Degree programme is Professor Francesco Leali.

## 2. QUALIFICATIONS AND KNOWLEDGE REQUIRED FOR THE ADMISSION

Eligibility requirements for the Master's Degree Programme are as follows:

- **Candidates shall possess one of the following study qualifications:**
  - Bachelor's Degree;
  - Three-year University Diploma;
  - Specialist Degree or Master's Degree, pursuant to MD 509/1999 or MD 270/2004.
  - Five-year University Degree (before MD 509/1999)

obtained with a minimum score of 95/110 or anyway not lower than 86% of the maximum possible score or corresponding to the score obtained from the best 30% of students, if the qualification has been obtained abroad, and deemed equivalent to them.

It is the candidate's responsibility to certify the achievement of the minimum scores indicated.

**The selection is also open to those applicants still not holding the degree (prospective graduates), provided that they have obtained at least 150 university credits-CFU (or at least 83% of the ECTS required by the degree programme) by 25/07/2023, deadline for enrolling in the selection, and that the qualification required is obtained by 15/12/2023.**

**Those applicants who do not obtain the degree by that date will be excluded by the procedure, even if they are in the winning list and have already enrolled.**

The knowledge required for accessing this programme refers to an adequate mastery of general scientific methods and contents in basic disciplines (Mathematics, Information Technology, Statistics, Physics and Chemistry) and in engineering disciplines that are preparatory for the distinctive subjects of the degree programme.

For applicants possessing an Italian study qualification, the curriculum requirements to access the programme are a minimum of 85 credits in the scientific disciplinary sectors (SDSs) as shown in Table 1 below, also referring to the minimum requirements set in Table 2.

| <b>TABELLA 1</b>   |
|--|
| <b>List of the SDSs for which a minimum of 85 credits are required</b>   |
| INF/01   |
| ING-INF/04, ING-INF/05, ING-INF/07   |
| CHIM/03, CHIM/07   |
| MAT/02, MAT/03, MAT/05, MAT/06, MAT/07, MAT/08, MAT/09   |
| FIS/01, FIS/03   |
| ING-IND/02, ING-IND/03, ING-IND/04, ING-IND/05, ING-IND/06, ING-IND/07, ING-IND/08, ING-IND/09, ING-IND/10, ING-IND/11, ING-IND/12, ING-IND/13, ING-IND/14, ING-IND/15, ING-IND/16, ING-IND/17, ING-IND/21, ING-IND/22, ING-IND/23, ING-IND/27, ING-IND/31, ING-IND/32, ING-IND/33 |
| SECS-S/02  |

| <b>TABELLA 2</b><br><b>Minimum number of credits (CFUs) required in the corresponding SDSs (Scientific Disciplinary Sectors) GROUPS OF SSDs minimum CFUs</b>   | <b>Minimum (CFU)</b> |
|--|----------------------|
| INF/01, ING-INF/05, MAT/02, MAT/03, MAT/05, MAT/06, MAT/07, MAT/08, MAT/09, SECS-S/02, CHIM/03, CHIM/07, FIS/01, FIS/03  | 32                   |
| ING-IND/02, ING-IND/03, ING-IND/04, ING-IND/05, ING-IND/06, ING-IND/07, ING-IND/08, ING-IND/09, ING-IND/10, ING-IND/11, ING-IND/12, ING-IND/13, ING-IND/14, ING-IND/15, ING-IND/16, ING-IND/17, ING-IND/19, ING-IND/21, ING-IND/22, ING-IND/23, ING-IND/27, ING-IND/31, ING-IND/32, ING-IND/33, ING-INF/04 | 48                   |

- **Knowledge of the English language** at a suitable level to use texts of the sector and follow the classes and seminars provided in English, **at least equivalent to the B2 level of the European common framework**. The following documents shall be provided:

- Currently valid certificates as shown in the link:

<https://www.cla.unimore.it/site/home/certificazioni.html>

- University exams of the English language providing teachings of B2 level, documented by a statement of the home University;

- English mother-tongue countries of origin (foreign or Italian citizens, who are fluent in the language as a consequence of their family or language experience, shall be considered of foreign mother tongue);

**The curricular requirements** for the enrolment will be evaluated by a specific Board, which will analyse the study curriculum submitted.

### 3. SUBMITTING THE APPLICATION

Applications must be submitted online only between 29/05/2023 to 25/07/2023 at 13:00 pm (local time) by accessing the website <http://www.esse3.unimore.it> at

<https://www.unimore.it/servizistudenti/vediallegato.html?al=1110>

The guide for registration on esse3 is available for download.

The procedure involves:

1. Register to the Esse3 website. Provide personal data, place of birth, residence, domicile, telephone number and e-mail address. If the registration is successful, a username and a password (personal data) will be displayed. These are required for the next steps and show be kept and used to access to other UNIMORE services such as the use of WIFI, and UNIMORE APP. Students who are already in possess of UNIMORE personal data can login directly.
2. Login and enter username and password to access the personal area in Esse3. You can also use own SPID (Public Digital Identity System). From the right-hand side menu, select "Admission" and select "Advanced Automotive Engineering" from the degree programme list provided.
3. Candidates need to indicate if they have already obtained or not the degree required for the admission. In case they already obtained the degree, the following information will be requested: degree title, grade, university, year of graduation. For degrees obtain aboard, reference should be made to the detailed below.

**Each candidate may submit only one application, which shall mandatorily indicate the order of preference of the following six courses:**

- Advanced Motorcycle Engineering
- Advanced Powertrain - Bologna
- Advanced Powertrain - Modena
- Advanced Sportscar Manufacturing
- High Performance Car Design
- Racing Car Design

**The order of preference indicated in the application is binding and CANNOT be changed later.**

**At the end of all call for applications procedures for the enrolment to the Degree programme, enrolled students may submit a request for changing the curriculum, following the instructions provided in the specific notice published at the link <https://www.unimore.it/bandi/StuLau-Avvisi.html> and will be evaluated by the Degree Programme Council.**

When submitting the application, applicants must provide the data of the required study qualification and attach the following documents:

1. Self-declaration of the university career, indicating the scores obtained in each single examination, the number of credits (CFUs), and the relevant scientific disciplinary sector (SDS)
2. Self-declaration of graduation and finale grad, if the degree was obtained.
3. Detailed programme of the exams: for each course, indicating the detailed programme of the exam taken;
4. Certificate reporting the maximum degree score assigned by the foreign University where the qualification was obtained;
5. Language certificate stating the knowledge of the English language;
6. Copy of a valid identity document, which will be displayed the day of the interview that will be carried out by videoconference.

The attached documents listed above may be in Italian or English.

**IMPORTANT:** the application is correctly submitted only after saving the data and answering YES in the specific field “Do you want to submit your application now?”. The application may now be printed. The Board WILL NOT assess candidates whose application HAS NOT been explicitly confirmed.

In the event that the attachments have not been correctly or fully submitted via the online procedure, after answering YES to the question “Do you want to submit your application now?” candidates may send an e-mail to [segrstud.ingegneria@unimore.it](mailto:segrstud.ingegneria@unimore.it) providing a valid ID and explaining the issue. Should it be necessary to re-open the application to change the documents attached or attach new ones, please note that **the applicant is responsible for making the application final and closing it, to avoid exclusion from the evaluation.**

The application for admission requires a non-refundable contribution of € 55,00 to cover the costs. Payment shall be made BY 25/07/2023.

As indicated in the information on the link [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html), from the site [www.esse3.unimore.it](http://www.esse3.unimore.it), after logging in, go to the item “Taxes” to view the amounts due and to access the PA payment circuit.

The payment of the due amounts must be made only through the **PagoPA** circuit which allows **online payment** by choosing your Payment Service Provider - **PSP**. Upon payment confirmation, an email will be

sent to the personal mailbox entered during registration, or to the University mailbox if already activated. From your personal Esse3 page, under the item "Taxes", it will be possible to print the payment receipt.

It should be noted that the amount of commissions may vary depending on the selected PSP.

#### **Mind the deadlines**

**Important:** The University considers THE PAYMENT DATE AS STATED ON THE ONLINE PAYMENT RECEIPT (RT).

**Regardless of the justifying reasons, payments whose date on the payment receipt (RT) is after 25 July 2023 will not be considered valid for registration.**

Warning! According to the indications of AgID, Agency for digital Italy, payment could be processed by the "PSP" Payment Service Provider on the day following the request made by the payer, affecting the success of the registration.

## **4. SUPPORT FOR CANDIDATES WITH DISABILITY / SLD**

### a) Candidates with disabilities

Pursuant to law no. 104 of 5 February 1992 as amended and supplemented, disabled candidates with a disability certificate and/or certification as provided for by Law no. 104/92, willing to request aids and/or compensatory and dispensatory measures for taking the exams, shall upload suitable medical certification and relevant request on the website [www.esse3.unimore.it](http://www.esse3.unimore.it), when submitting the APPLICATION.

### b) Candidates with diagnosis of SLD

Pursuant to Law no. 170 of 8 October 2010 as amended and supplemented, candidates diagnosed with Specific Learning Disorders (SLD), willing to apply for aids and/or compensatory and dispensatory measures for carrying out the tests, are given an extra time equal to 30% more than the time set and/or compensatory and dispensatory measures (Art. 11 M.D. no. 85 of 5 February 2014). To that purpose, the relevant request and suitable certification shall be uploaded on the website [www.esse3.unimore.it](http://www.esse3.unimore.it), when submitting the APPLICATION.

Based on the characteristics of the single candidates, the following documents shall be provided:

- Diagnosis of SLD
- Statement of civil invalidity
- Certification pursuant to law 104
- Application form for compensatory and dispensatory measures, which may be downloaded from the link <http://www.asd.unimore.it/site/home/articolo760030992.html>

Based on the documents received and jointly with the Selection Board, the Rector's Delegate for Disability and Specific Learning Disorders defines the modes and additional time agreed for taking the tests.

Disabled students willing to apply for the exemption or the reduction of university fees shall submit an online request through the website [www.er-go.it](http://www.er-go.it).

## 5. RESULTS OF THE ASSESSMENT OF THE QUALIFICATIONS AND KNOWLEDGE REQUIRED FOR THE ADMISSION

The results of the evaluation of the qualifications and knowledge required for the admission by the assessing Board appointed by the “Enzo Ferrari” Department of Engineering will be made available on the website <https://www.unimore.it/bandi/StuLau-Avvisi.html> by 10/08/2023.

ELIGIBLE candidates will receive an e-mail to the address provided in the application, containing the instructions of the date and time (local) set for the individual interview in English, which shall take place via an institutional videoconference system from 22/08/2023, aimed at assessing the technical preparation and the English language skills required to attend the Master’s Degree Programme.

Eligible candidates shall equip themselves with a computer suitable for holding a videoconference:

- Broad band Internet connection;
- Browser: Google Chrome (ver. 57.0.2 and higher);
- Audio system with speakers (or headphones) and microphone;
- Webcam;
- Operating System: Windows o Mac Os X

Further specifications will be detailed when the call for the videoconference is sent. A test environment will also be made available to verify the compliance with the standards and the correct operation.

Only those candidates with a working video device and providing the same ID attached to the application will be eligible for the interview.

The interview will deal with the following subjects:

- Fluid machinery
- Energy systems, power generation and internal combustion engines
- Thermal engineering and industrial energy systems
- Mechanical and thermal measurements
- Mechanics of Machines
- Mechanical design and machine construction
- Design methods for industrial engineering
- Manufacturing technology and systems
- Industrial mechanical plants
- Power electronic converters, electrical machines and drives
- Information processing systems
- Business and management engineering
- Electronics

**SCORE TO BE DETERMINED TO GENERATE RANKING**

Each interview will be assigned a score out of thirties, based on the results of the interview.

**Interviews will end by 25/08/2023.**

For organisational purposes, candidates will not be allowed to take the interview on a date and time different from those previously determined.

## 6. RANKING

For each course, a ranking will be drawn up based on both the results of the test and the requirements and knowledge for the admission, and the preferences indicated by the candidates in the application. It will be published by 05/09/2023 on the website <https://wss.unimore.it/public/albo> (search for the type: "Calls and Tenders" and the "Students" area) or <http://www.unimore.it/bandi/StuLau-grad2.html>. This will be displayed on the reserved area of the website after logging in with username and password provided upon submitting the application.

It will be displayed on the reserved area of the website after logging in with username and password provided by Esse3 system.

**The ranking will be drawn up with a score out of thirties. To be admitted, it is necessary to obtain a minimum grade of a 20/30.**

Applicants are only entered in the ranking of the course to which they have given their preference, among those in which they have obtained a useful ranking, and in the rankings of the courses in which they have not obtained a useful ranking but have indicated a higher priority.

*Some examples are given below:*

*Example no. 1: the score ranks the applicant high enough to enrol only in the sixth-choice course: in this case the applicant remains in the rankings of fifth, fourth, third, second and first choice for any possible future "reassignment", for which please refer to point 9 "Assignment of vacant places".*

*Example no. 2: the test score ranks the applicant high enough to enrol only in the third-choice course: in this case the applicant remains in the rankings of second- and first-choice courses and is removed from the rankings of the fourth-, fifth- and sixth-choice courses.*

### **Tie ranking**

In the event of a further tie, the youngest student shall prevail.

## 7. ENROLMENT OF CANDIDATES STILL LISTED IN THE RANKING

### **1) STUDENTS WITH AN ITALIAN STUDY QUALIFICATION**

**Starting from the day the ranking is published and until 15:00pm (local time) on the 13/09/2023**, the applicants ranking within the maximum number of places available for the selection (winners) in the final rankings shall enrol online by accessing the website [www.esse3.unimore.it](http://www.esse3.unimore.it) in the "enrolments" section and following the procedures described in the "Guide to the enrolment" available at the link <http://www.unimore.it/servizistudenti/guideesse3.html>

**Filling out the enrolment application and paying the first fee instalment will result in the enrolment under the condition of being definitive only after the verification carried out by the relevant offices.**

In case there is information to be confirmed or clarify, the applicant will be contacted through their personal email to regulate their situation. If after 15 days from the payment, no communication is received the enrolment is considered definitive. Any mistakes detected in the online enrolment completed by the applicant will be communicated to the email address provided when registering to ESSE3.

**NOTE: payments made after the enrolment deadline SHALL NOT be valid for enrolment purposes.**

Before starting the procedure, make sure you have the following documents available in an electronic format:



- passport photo
- double-sided copy of a valid ID
- copy of the residence permit (for non-EU students residing in Italy)

The registration procedure consists of two steps:

- filling out the online enrolment: candidates shall use the username and password received when registering to access the Reserved Area of the website to confirm the data entered at the time of submitting the application ([www.esse3.unimore.it](http://www.esse3.unimore.it), select "Enrolment" after logging in).
- paying the university enrolment fee set for the programme as indicated in the information on the webpage: [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html) and through logging at [www.esse3.unimore.it](http://www.esse3.unimore.it) going to the "Fees/taxes" section and viewing amount to be paid by September the 13th. The payment of the expected amounts must be made only through the PagoPA circuit which allows online payment by choosing your Payment Service Provider - PSP. To confirm payment, an email will be sent to the personal mailbox entered during registration, or to the University mailbox if already activated. From your personal Esse3 page, the payment receipt can be printed under "Taxes".

It should be noted that the amounts of commissions due may vary depending on the PSP chosen.

### **Mind the deadlines**

**Important:** The University CONSIDERS THE PAYMENT DATE AS STATED ON THE ONLINE PAYMENT RECEIPT (RT).

**Regardless of the justifying reasons, payments whose date on the payment receipt (RT) is after 13 September 2023 will not be considered valid for registration.**

Warning! According to the indications of AgID, Agency for digital Italy, payment could be processed by the "PSP" Payment Service Provider on the day following the request made by the payer, affecting the success of the registration.

**Verification in Esse3 the acquisition of the payment made.** Candidates are required to check on their personal Esse3 page, in the "Taxes" section, the acquisition of the payment made. If the payment does not result registered in esse3 **within 2 WORKING DAYS** from the payment date, students must send the payment electronic receipt to the Student Secretariat of the Engineering Department "E.Ferrari", at the following e-mail address: [segrstud.ingegneria@unimore.it](mailto:segrstud.ingegneria@unimore.it) together with a valid identity document.

Candidates entitled to enrolment who do not complete the aforementioned operations within the deadlines will be considered to have withdrawn. Their places will be made available to suitable candidates, according to the order of the ranking.

Candidates who are not in possession of the qualification required for enrolment, as undergraduates, will have to update the information on the date and the graduation score no later than 16/12/2023 by entering their personal page at entry Qualifications (except for UNIMORE graduates, for which the information will be automatically uploaded to the system).

## **2) STUDENTS WITH A FOREIGN STUDY QUALIFICATION**

**Starting from the day on which the ranking is published and until 15:30pm (local time) on the 13/09/2023**, the applicants ranking within the maximum number of places available for the selection (winners) in the final rankings shall enrol.

Students shall contact to the Registrar's Office located in Modena at the address via G. Campi 213/B. Opening times are available at the link <http://www.unimore.it/servizistudenti/segreteriestudenti.html>

Applicants need to provide the following documents:

- Copy of the residence permit (for non-EU students residing in Italy)
- Double-sided copy of a valid ID
- Passport photo.

Those already holding the study qualification shall also hand over:

- Copy of the declaration of value of the university degree, issued by the Embassy/Consulate;
- Copy of the degree certificate, issued by the University in which the degree was obtained, with relevant translation and legalisation (it is also accepted in English).

The Registrar's Office, after verifying the correctness and completeness of the documents submitted by the student, will issue on esse3, on the personal page of the student and under the section taxes, the tax slips with the expected amount to be paid for the enrolment. This needs to be paid though the circuit pago PA. The Registrar's office will confirm the enrolment once the enrolling student has paid the first fee instalment. The payment methods are described at: [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html).

We inform you that the University CONSIDERS THE PAYMENT DATE AS STATED ON THE ONLINE PAYMENT RECEIPT (RT). According to the indications of AgID, with both payment methods, the payment could be made on the following day.

Those who are not yet in possession of the qualification, to make a finalized enrolment they must **personally contact** the Student Secretariat and agree on the submission of the following documentation by **15:30 on 20/12/2023**:

- Copy of the declaration of value of the degree diploma, issued by the Embassy / Consulate;
- Copy of the degree certificate, issued by the institution where it was obtained translated and legalized (it is also accepted in English);

## 8. ASSIGNMENT OF VACANT PLACES

The places that are still available after the enrolment operations will be communicated only in a notice published on the University website <http://www.unimore.it/bandi/StuLau-Avvisi.html> by 25/09/2023.

Such places will be assigned to the applicants in the ranking list for that specific course, on top of the available places, based on the merit ranking criteria.

The new ranking of admitted students will be published on the same day, drawn up based on the criteria listed above; students entitled to enrol will be able to complete the enrolment by following the procedures described in point 7 by 15.30pm on 02/10/2023.

Applicants who have already enrolled in the 6th, 5th, 4th, 3rd and 2nd choice course and are assigned a place of a higher preference will be automatically moved to said course and leave their original place vacant.

**This assignment procedure of places will be repeated also in further ranking movements.**

**As the order of preference of the study programmes indicated in the selection application is binding, the transfer made by office rules after the assignment of a higher preference place is irrevocable.**

**If there are still places available, the ranking will be drawn up again according to the schedule indicated in the table below:**

|   |  |
|---|--|
| Notice for vacant places  | <b>9 October 2023</b>                            |
| Publication of the list of admitted applicants after the 2nd ranking      | <b>16 October 2023</b>                           |
| Enrolment of admitted applicants after the publication of the 2nd ranking | <b>From the 16th to the 20th of October 2023</b> |

## **9. TRANSFERS FROM OTHER UNIMORE PROGRAMMES - TRANSFERS FROM OTHER UNIVERSITIES AND REQUESTS FOR THE RECOGNITION OF EDUCATIONAL ACTIVITIES**

- a) Admitted applicants who are already enrolled in another programme at the University of Modena and Reggio Emilia must submit an application for requesting the transfer from another programme at the Registrar's Office by the enrolment deadline. Then they must submit a statement confirming the request from transfer from another programme to the Registrar's Office of the "Enzo Ferrari" Department of Engineering by using a form that is available at the link <http://www.unimore.it/servizistudenti/modulistica.html>.  
Students failing to comply with the above-mentioned obligations will be tacitly deemed to have withdrawn, regardless of their reasons for the delay, and will lose their position in the ranking and their right to enrol.
- b) Admitted applicants who are enrolled in another study programme of another university:  
\* if they want to be transferred to another programme, they must submit a transfer request at their home university. If their home University requests a transfer approval, students may contact the Registrar's Office of the "Enzo Ferrari" Department of Engineering and ask for such approval to be issued. Then they shall fill out an online enrolment application by selecting "Enrolment for transf. from another Un." and pay the first university fee and contribution instalment by the enrolment deadline provided for in this call for applications, following the procedure already described in point 7.

When filling out the enrolment application in Esse3, students will have to attach the "Enrolment for transf. from another Un." form, available at the link <http://www.unimore.it/servizistudenti/modulistica.html>.

\* if they want to withdraw from the programme, they must submit a relevant request at their home university. Then they shall fill out an online enrolment application by selecting "Withdrawal" and pay the first university fee and contribution instalment by the enrolment deadline provided for in this call for applications, following the procedure already described in point 7.

Students failing to comply with the above-mentioned obligations will be tacitly deemed to have withdrawn, regardless of their reasons for the delay, and will lose their position in the ranking and their right to enrol.

- c) Admitted applicants who do not move from another programme or do not make a transfer from another university, but are requesting the validation of their previous university educational activities must enrol (fill out an online enrolment application by selecting "Recognition of previous studies") and pay the first university fee and contribution instalment by the enrolment deadline provided for in this call for applications, following the procedure already described in point 8. When filling out the enrolment application in Esse3, students will be able to attach the "Recognition of educational activities" form, available at the link <http://www.unimore.it/servizistudenti/modulistica.html>, along with the documents they need to validate. Alternatively, they may submit the above-mentioned documents to the Registrar's Office.

It is also expected the payment of a contribution for the request for validation of didactic activities.

## **10. PROCEDURE FOR CURRICULUM CHANGE REQUEST RESERVED FOR STUDENT ENROLLED IN THE 1ST YEAR IN 2022/2023**

Requests to change curriculum for places that got available in the second year on the academic year 2023/2024 can be submitted only by students enrolled in the first year of the program in 2022/2023.

Places available:

- Advanced Motorcycle Engineering – **2 places**;
- Advanced Powertrain – Bologna – **2 places**;
- Advanced Powertrain – Modena – **1 places**;
- Advanced Sportscar Manufacturing – **6 places**;
- High Performance Car Design – **2 places**;

The application must be sent exclusively to the Student Secretariat of the Engineering Department “E. Ferrari”: e-mail: [segrstud.ingegneria@unimore.it](mailto:segrstud.ingegneria@unimore.it). from 12 to 26 July 2023.

The allocation of places will be done based on the evaluation of the career by the Degree Program Board, according to the credits earned and the weighted average achieved at the date of submission of the request. The board will formulate the merit ranking based on which in relation to the curriculum change will be made for of suitable candidates.

## 11. COSTS AND ALLOWANCES

University fees are determined on the basis of ISEE 2023 which certifies the economic conditions of the student's family unit. There is a NO TAX AREA exemption when the ISEE indicator is less than 23,000.00 euros. Beyond this threshold, university fees are calculated progressively. To pay university fees based on your economic conditions, you must submit the application online within the deadlines set out in the specific notice <https://www.er-go.it/index.php?id=7262>. Reductions in university fees will not be applied to students who do not submit their online application by the deadlines set or whose ISEE is higher than the maximum envisaged in the call for applications. The payment of university fees is divided into installments, the deadlines of which are indicated at the following link: <https://www.unimore.it/ammissione/tasse.html>.

The above information, which is updated to today's date, could be updated / modified / integrated on the basis of resolutions of the Academic Bodies adopted following the issue of this announcement, and in this case they will be published and made known on the website. [www.unimore.it](http://www.unimore.it).

The request for the determination of the university contribution, together with that for scholarship, accommodation in university residences, catering services and other facilities, must be submitted online from the website [www.er-go.it](http://www.er-go.it) within the mandatory deadlines set by the Call Benefits, even before enrolling in the course of study.

The Call will be published approximately from the beginning of July 2023. Students are invited to pay attention to the different deadlines.

For more information and to check for updates relating to the 2023/24 academic year, please consult the website <https://www.unimore.it/ammissione/tasse.html>.

## 12. PERSON IN CHARGE OF THE PROCEDURE

The person in charge of the procedure is Giuseppe Milano, who is responsible for the Registrar's Office. The office responsible is the Registrar's Office of the “E. Ferrari” Department of Engineering, ADVANCED AUTOMOTIVE ENGINEERING programme, tel. 059/2055637; fax: 059/2055648, e-mail: [segrstud.ingegneria@unimore.it](mailto:segrstud.ingegneria@unimore.it).

## 13. OFFICES AND REFERENCE LINKS

**For IT issues** on the application/assessment or to retrieve the esse3 log on credentials please e-mail [webhelp@unimore.it](mailto:webhelp@unimore.it)

Assistance service opening hours: Monday to Thursday from 9:00am to 5:00 pm and on Fridays from 9:00 am to 2:00 pm

**For information on teaching (such as study programme, teachings, class timetables, reference professors)** please contact the Teaching Office of the “E. Ferrari” Engineering Department, Via Pietro Vivarelli, 10 – 41125 - Modena [www.ingmo.unimore.it](http://www.ingmo.unimore.it). e-mail: [tutor.dief@unimore.it](mailto:tutor.dief@unimore.it).

**For information on the call for applications** contact the Registrar’s Office of the “E.Ferrari” Department of Engineering, Via Campi 213/b 41125 - Modena tel. 059/2055637, e-mail: [segrstud.ingegneria@unimore.it](mailto:segrstud.ingegneria@unimore.it)

The opening hours are available on <http://www.unimore.it/servizistudenti/segreteriestudenti.html>

### **Welcome Office for Disabled and Dyslexic Students**

Tel. 059/2058311 - Fax 059/2058309 – e-mail: [disabilita@unimore.it](mailto:disabilita@unimore.it)

**Benefit online application** e-mail [servizi.studenti@unimore.it](mailto:servizi.studenti@unimore.it)

Website for submitting the application for benefits [www.er-go.it](http://www.er-go.it)

### **For information on the study programmes, the assessment and enrolment procedures:**

email: [informastudenti@unimore.it](mailto:informastudenti@unimore.it)

Tel. 059/2058255 and 0522/523555

The opening hours and locations are available on:

<http://www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato.html>

**The Registrar’s Office and Informastudenti are closed from 14 to 18 August 2023.**